Patient Authorization to Disclose Protected Health Information
#CHCR-004 rev. 12/12

Patient Label

AUTHPHI

Patient Authorization to Disclose Protected Health Information

Patient Name	Date of Birth	Last 4 of Social Security Number
Address	City, State, Zip Code	Telephone Number

I hereby authorize the facility listed below to disclose/release the Protected Health Information specified in this request to the organization, agency or patient named.

Release by: _____
Facility
_____
Address
_____
City, State, Zip Code
_____
HIM Phone/Fax Numbers

Release to: _____
Organization, Agency, Individual
_____
Attn:
_____
Address
_____
City, State, Zip Code

Treatment Date(s): _____
Purpose: ☐ Further Medical Care ☐ Workers' Comp
☐ Personal Use ☐ Insurance ☐ Legal
☐ Marketing/Fundraising
☐ Other: _____

Type of Disclosure Authorized & Delivery Instructions:
☐ Provide copies of records to organization/agency/individual
☐ Mail records directly to address above
☐ Call to pick-up records: _____
☐ Fax records to: _____

Pertinent Protected Health Information Allowed to be Included:

☐ Discharge Summary	☐ Radiology	☐ Special Studies	☐ Entire Medical Record
☐ History & Physical/Consult	☐ Outpt Record	☐ Medication Records	
☐ Operative Report	☐ Progress Notes	☐ Psych Health Records	
☐ Labs	☐ Physician Orders	☐ Other (specify): _____	

Psychotherapy Notes are distinct and may not be included with the disclosure of any other protected health information. A Patient Authorization to Disclose Psychotherapy Notes must be completed.

Authorization: I certify that this request is made voluntarily and that the information given above is accurate to the best of my knowledge. I understand that I may revoke this authorization at any time in writing by submitting my request in writing to the designated Health Information Management / Medical Records department. If I have authorized the disclosure of my health information to someone who is not legally required to keep it private, it may be re-disclosed and may no longer be protected. A copy or fax of this authorization will be as valid as the original.
I understand that authorizing disclosure of health information is voluntary. I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, or my eligibility to obtain benefits. I understand that I may inspect or obtain a copy of the information to be disclosed. I understand a fee may be charged for copies of my medical record. I understand the facility will provide me a copy of the signed authorization form. If I have questions about disclosure of my health information, I can contact the designated Corporate Responsibility and Privacy Officer.
Expiration: Without my express revocation, this authorization will automatically expire upon satisfaction of the need for disclosure, but in any event will expire 90 days from the date hereof, unless a different date is specified here: _____
Acknowledgement: I understand that the information to be disclosed may include any or all information involving communicable or venereal disease, psychological or psychiatric conditions, drug or alcohol abuse and/or alcoholism. It may also include, but is not limited to, diseases such as hepatitis, syphilis, gonorrhea and human immunodeficiency viruses (HIV), also known as acquired immune deficiency syndrome (AIDS).
For Marketing/Fundraising Purposes Only, if applicable: I understand that Centura Health ☐ will ☐ will not receive remuneration, either direct or indirect, as a result of the marketing that I hereby authorize.

SIGNATURE: _____ **DATE:** _____
Patient (Parent or Legal Guardian)

Minor's signature is required for release of any records for treatment which the minor may authorize under Colorado Law.

Relationship (if other than patient): _____ ☐ Power of Attorney ☐ Death Certificate

Name of individual signing on behalf of patient: _____

Verification: ☐ Drivers License # _____ ☐ Other Appropriate ID: _____

OFFICE USE ONLY: Attach copies of required identification.

Number of pages released: _____ Completion date: Delivery method: _____

Name of individual who received request: _____ Date received: _____

Patient Medical Record Number / Account Number: _____/_____